

Kevin Pudlo

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Phone: 518.225.8878

Experience

Stewart's Shops – Corporate Distribution

Title: Service Expert

01/2014 – Present

- Work with national and international suppliers to ensure supply chain needs are met for several departments.
- Ensure inbound deliveries are accurate and receive accordingly.
- Work with Project Managers to ensure materials and supplies for construction projects were delivered to work sites in a timely manner.
- Develop database tools requested by management to enhance productivity and mine data effectively.

Title: Appliance Repair Technician

09/2007 – 01/2014

- Schedule routine maintenance for food-service equipment for all company shops.
- Conducted quarterly employee reviews.
- Resolved daily concerns or issues within department when Supervisor was absent.
- Received shop calls and helped troubleshoot repairs or find quick solutions for new equipment.
- Taught safety to co-workers according to OSHA and company regulations.
- Received Shareholder (Employee) of the Month award in November of 2010.

Hannaford Bros Co

Title: Front End Supervisor

11/2003 – 09/2007

- Coordinated daily break schedule for employees.
- Addressed and solved customer concerns and complaints as they developed.
- Opened and closed registers according to the ever-changing customer volume.

Skills

- Ability to learn new applications and processes fast
- Able to identify problems and find solutions
- Advanced skills with Microsoft VBA
- Intermediate skills with Ubuntu, SQL, PHP, and HTML
- Supplier management and contract negotiation
- Application Development
- SAP Applications

Education

Empire State College

- Bachelor Degree in Business Management 10/2015
- Associate in Business Administration 05/2012

Related Coursework

Management Leadership, Management Principles, Legal Environment of Business, Corporate Finance, Marketing Principles, Entrepreneurship and Small Business Management, Labor Management Relations